

**2019-2020**

**Welcome Back to Schnecksville Elementary School!**  
**Home of the Sharks!**



**Absentee Hotline: 610-351-5900 ext. 24711**

**Absentee email: [SVATTENDANCE@parklandsd.org](mailto:SVATTENDANCE@parklandsd.org)**

**Main Office: 610-351-5830**

### **No More Bus Cards**

Beginning with this school year, you will no longer receive bus cards in the mail. Instead, you will go to Home Access Center (HAC) to get this information. You will receive a letter in mid-August regarding logging into Home Access Center (HAC), that will include your username and password for HAC. **Once logged into HAC, you will be able to access your child's bus, teacher and homeroom information, beginning August 26<sup>th</sup>.** As of August 27<sup>th</sup>, if you are not able to access your child's bus and homeroom information on HAC, please contact our office at 610-351-5830 ASAP.

### **Before or After School Care / Transportation**

**New Students:** All new students will be assigned on a bus that transports to and from their home address. If you have before and/or after school care that is not located at your child's home address, please contact our main office to communicate this information ASAP.

**Returning Students:** If your child is a returning Schnecksville Shark, the information from last year will remain in your child's bus information. If there is no change in your child's before/after care, you will not need to contact our office. However, any changes need to be provided to us ASAP, so that we can update transportation information. Please contact our office at 610-351-5830 with updates and changes, or feel free just to confirm.

You will be able to access your child's bus information online on Home Access Center (HAC) beginning August 26<sup>th</sup>.

### **Keeping in Touch**

**Every teacher has a website** that provides information about their classrooms. To access the teacher websites, go to the Directory tab and click on the teacher's website under their directory information.

**School Messenger** (for rapid communication) allows for automated call messages and emails to phone numbers and email addresses the parent or guardian has provided to the District. To receive text messages, parents must opt-in by texting the word "yes" to 67587. To view or change this contact information, parents need to submit a Student Update Form within Home Access Center (HAC). You will need your Home Access Center login and password to submit a Student Update Form. Both can be found on the Home Access Center welcome letter, received before the school year. You may also contact our main office to make the change.

**Weekly e-Communication** Every week throughout the school year, we will send an email with updates on Schnecksville School news and happenings! Please be sure to check the Weekly Update tab on this website. This is where we post important information, PTO news, upcoming events, and need-to-know school handouts. **Please call the main office at 610-351-5830 if you are not receiving our weekly emails.**

**Twitter** - Look for Schnecksville Elementary School on Twitter @sv\_sharks. You can also check it out at Schnecksville News on our website home page!

### **School supplies**

Please send your child to school with a backpack. They may bring any school supplies that you wish to provide. We do not publish a supplies list, since PSD provides the necessities. Your child's teacher may provide a "wish list" of classroom needs at Open House, if you'd like to donate.

### **Interested in volunteering?**

You must have **Volunteer Clearances** to volunteer for any school events, such as parties and field trips. Clearances are good for 5 years. If you completed them last year, there is no need to do it again at this time. For **Volunteer Clearance information** for Parkland School District, go to the Elementary Links and Forms on the Parkland SD website.

**School Hours** are 8:50 am – 3:30 pm. Doors open at 8:35 am. Office is open from 8:00 am to 4:00 pm

**Student Arrival and Dismissal** Students are encouraged to use bus transportation provided by the district. If a student is driven to school, the designated parent drop-off location for the school must be utilized. Parents may not park in the bus loop. The parent drop-off and pick-up location is at the Main Entrance (by the flagpole). Students may start entering the building at 8:35. Students who arrive after 8:50 am are considered tardy and must be signed in by a parent or designated guardian.

### **Absentee Reporting Procedures**

If your child is going to be late or absent, please call the absentee hotline at 610-351-5900, ext. 24711 OR email [SVATTENDANCE@parklandsd.org](mailto:SVATTENDANCE@parklandsd.org) by 9:00 am to report the absence. If you do not call or provide a written excuse, the absence is considered unlawful/unexcused. Homework requests may also be left with the message. Parents are requested to complete a Vacation/Emergency Permit for any planned or extended student absence from school. A week's notice must be given to complete homework for an absence of three days or more. This form is available from the school office and on our district website.

### **Students who arrive late or leave early**

Any student who arrives late to school (after 8:50 am) or leaves early (before 3:30 pm) from school must have a parent sign them in or out and that person may be required to show identification. Please note that parents are not to enter the main building due to security reasons, unless requested to do so by the school office. A written request from the parent is necessary for a student to leave school early. These requests should be given to the classroom teacher in the morning. Upon the parent's arrival, the child will then be called from class to meet their parent in the lobby. Whenever possible, please avoid changes to a student's dismissal plan once the school day has begun. In all cases, students will be released only to their custodial parent unless written or verbal permission from the custodial parent is received to do otherwise. That person may be required to show identification.

### **2019-2020 Elementary Lunch Prices**

Student Lunch: \$2.70

Milk: \$.50

Breakfast: \$1.50

Reduced Price Lunch \$.40

Reduced Price Breakfast \$.30

### **Breakfast**

We serve an OPTIONAL breakfast for our students. Breakfast begins at 8:35 am in the cafeteria and is over by 8:48 am. Students who receive free or reduced lunch are eligible for free or reduced breakfast.

### **Lunch Money**

Lunch money may be deposited to your child's account in two ways:

1. You may send cash or checks (payable to the "**PSD Cafeteria Account**"), placed in an envelope clearly marked with the student's first and last name and the teacher's name. This should be sent to school with your child. If a parent would like to deposit money into more than one child's account, the envelope should clearly indicate the amount to be deposited into each account. Students may place their envelope in the box in the cafeteria as they arrive at school or give it to the classroom teacher.
2. You may also deposit money to your child's account through <http://www.myschoolbucks.com> using a VISA® or MasterCard®.

If you wish to apply for Free or Reduced Lunch, click here: <https://www.schoolcafe.com/>

If you have questions, please refer to the PSD Food Services page at

<http://www.parklandsd.org/departments/food-services/> .

### **Administration of Medication**

The school nurse will administer medications to students during the school day with parental and/or physician permission when necessary. Parents must complete a "Medical Authorization Form" before any medication can be dispensed at school. In addition, parents are required to bring the medication to school. Medication should not be sent to school with a student. These procedures are mandatory to ensure the proper and safe administration of medications. For more information, click on the About tab then click Health Room.

### **New to Schnecksville Staff**

Miss Amanda Saliby – Kindergarten Teacher  
Mrs. Laura Boksan - 5<sup>th</sup> Grade Teacher  
Mrs. Tracy Reichl - ESL Teacher  
Ms. Ursula Krulick – Teacher Aide  
Ms. Susan Roeker -Teacher Aide

### **Staff in New Positions**

Mrs. Sarah Weaber - moved to 4<sup>th</sup> grade  
Mrs. Ashley Andreoli - moved to 2<sup>nd</sup> grade  
Mrs. Joanne Marshaleck – moved to 3<sup>rd</sup> grade